

# **Constitution of the Dallas Area American Red Cross Radio Club**

## **Preamble:**

We, the undersigned, wishing to secure for ourselves the pleasures and benefits of an association of persons commonly interested in Amateur Radio and American Red Cross Disaster Services Technology, constitute ourselves the Dallas Area American Red Cross Radio Club and enact this constitution as our governing law. It shall be our purpose to further the exchange of information and cooperation between members, to promote radio knowledge, fraternalism and individual operating efficiency, and to conduct club programs and activities so as to advance the general interest and welfare of Amateur Radio and the American Red Cross throughout the service area of the Dallas Area Chapter.

## **Membership: Article I**

All persons interested in Amateur Radio communications and Red Cross Disaster Services Technology, who have also been qualified by the American Red Cross to represent it, shall be eligible for membership. Membership shall be by application to the Secretary.

## **Officers: Article II**

Sec. 1. The officers of this club shall be President, Vice-President, and Secretary.

Sec. 2. The officers of this club shall be elected for a term of one year by ballot of the members present, either in person or electronically, provided there be a quorum, at the annual meeting.

Sec. 3. Vacancies occurring between elections must be filled by special elections at the first meeting following the withdrawal or resignation.

Sec. 4. Officers may be removed by a two-thirds vote of the membership.

## **Duties of Officers: Article III**

Sec. 1. The President shall preside at all meetings, and conduct them according to the rules adopted. He/she shall enforce due observance of this Constitution and By-Laws; decide all questions of order; sign all official documents adopted by the club, and perform all other duties pertaining to the office of President.

Sec. 2. The Vice-President shall assume all the duties of the President in his/her absence.

Sec. 3. The Secretary shall keep a record of the proceedings of all meetings, keep a roll of members, process membership applications, carry on all correspondence, read communications at each meeting, and e-mail meeting notices to each member. At the expiration of his/her term he/she shall turn over all items belonging to the club to his/her successor.

**Meetings:** Article IV

The By-Laws shall provide for regular and special meetings. At meetings, a minimum of one-third of the membership, attending in person or electronically, shall constitute a quorum for the transaction of business.

**Finances:** Article V

The club shall operate as a not-for-profit organization. By majority vote of those present either in person or electronically at any meeting, may levy upon the general membership such dues or assessments as shall be deemed necessary for the business of the organization.

**Amendments:** Article VI

This constitution or By-Laws may be amended by a majority vote of the total membership. Proposals for amendments shall be submitted in writing at least two weeks prior to any regular or special meeting and shall be voted on at the next following regular or special meeting, provided all members have been noticed by e-mail of the intent to amend the constitution and/or By-Laws at said meeting.

Robert's Rules of Order Newly Revised shall govern proceedings.

Date of Formation: May 7, 2008

Members at Formation

Ron Adams (N5SQA), President \_\_\_\_\_

Bill Engel (K5DHY), Vice President \_\_\_\_\_

Brad Wagoner (K5BAW), Secretary \_\_\_\_\_

Keith Bridges (KE5WH), Trustee \_\_\_\_\_

Ken Greenwald (K5KJG), Member \_\_\_\_\_

James Marple (KB5ZDG), Member \_\_\_\_\_

## **By-Laws of the Dallas Area American Red Cross Radio Club:**

1. Secretary. It shall be the duty of the Secretary to keep the constitution and By-Laws of the club and have the same with him/her at every meeting. He/she shall note all amendments, changes and additions on the constitution and shall permit it to be consulted by members upon request.
2. Membership. Membership is open to anyone licensed or intending to become licensed as an Amateur Radio Operator who has also been qualified by the American Red Cross to represent it. Membership includes all club privileges as well as rights to hold a club office and to vote for club officers. Applications for membership, which must include an active email address, may be submitted to the Secretary, whereupon the prospective member shall be added to the membership roll. Members must maintain an active email address and are responsible for notifying the Secretary if their email address of record changes.
3. Meetings. Regular meetings shall be held in March of each year. Special meetings may be called by the President as deemed necessary or upon the written request of any three club members. Members may participate in meetings in person, telephonically, by radio, or via any electronic medium reasonably accessible to members. Notices shall be sent to members by email concerning special meetings and the business to be transacted. Only such business as designated shall be transacted. Such notices shall be sent so that they arrive not less than 72 hours before the meeting.
4. Dues. Unless levied as provided in Article V, no dues will be assessed.